



## Casa da Quinta do Loureiro – Ribadouro - Baião

### Guest's Registration Form

Please complete this form and either email before arrival, or print and bring with you.

Full Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

\_\_\_\_\_

Birth Date: \_\_\_\_\_ Passport Number: \_\_\_\_\_

Fiscal Number<sup>1</sup>: \_\_\_\_\_ Birth Place: \_\_\_\_\_

Check-in: \_\_\_\_\_ Check-out: \_\_\_\_\_

Country of ID Document Origin: \_\_\_\_\_

Nationality: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_

<sup>1</sup> Only for Portuguese guests

## **Rules during Covid-19 outbreak**

### **Prior to check-in**

1. We ask you to confirm that you have not got any of the symptoms of Covid-19 the day before your check-in date. This includes a cough, high temperature, shortness of breath and/or loss of sense of smell and taste.
2. You must also confirm that you have not been in contact with anyone who has the virus or recently been to an infected area.
3. Please also see point 3 of **During your stay** below.

### **At check-in**

1. We will wear a facemask on check in and require you to do the same.
2. We will maintain a social distance on check-in.
3. We will perform a body temperature check.
4. Anyone showing any symptoms will not be allowed to check-in and will not get a refund.
5. You may check in any time after 4pm.
6. Check out time is fixed at 10am on the day that you leave. We are very sorry, but during the current situation, there can be no exceptions to this rule. This is because of the deep cleaning and sanitisation that we must perform before our next guest checks in.

### **During your stay**

1. We will provide alcohol gel at the house entrance and we ask that you use this every time you enter the house.
2. Please also make sure that you follow guidelines for frequent handwashing at all times during your stay.
3. We will provide a supply of facemasks for our guests' use whilst out of the house. Please note that the wearing of a face mask is mandatory when shopping, at restaurants, coffee shops, any location where you will come into contact with others, and also for contact with the owner of the property. Please also bear this in mind, and make sure that you have face masks with you in case of booking car hire or using public transport on your way to the house.

**We ask you to sign and date below to confirm that you have read the rules and will adhere to them.**

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_